



Minutes of the Parish Council Meeting for Mattingley Parish Council

19 September 2016

Heckfield Hall, Heckfield 7.30pm.

Present:

Cllr David Sexton (DS)

Cllr Alan Woolford (AW)

Cllr Keith Alderman (KA)

Cllr Bob Aylmer (BA)

County Cllr David Simpson (DS)

District Cllr Anne Crampton (AC)

Mr Ron Darley (RD) Parish Clerk

No members of the public

Meeting chaired by Cllr Keith Alderman

REF	AGENDA ITEM	ACTION
	The Chairman of the Council, not being present, due to illness, the Vice-Chairman, Cllr Alderman took the chair.	
16/121	Public Open Session <i>10 minutes allowed for any issue or query to be raised by the public.</i> No members of the public were present, but AC reported that the new furniture on Hound Green had been favourably received by residents.	
16/122	Receive Police Report: No police representative was present, and no report was received.	
16/123	Apologies: were received from Cllrs Hughes & Knight.	
16/124	Declaration of interest in items on the Agenda <i>Declaration by members of any personal prejudicial, pecuniary interests or non-personal interest in any Agenda item</i>	
16/125	Confirm the Minutes of the Council Meeting held on 15 August - the minutes were confirmed and approved. Proposed BA, Seconded AW, Signed KA.	
16/126	Council to receive the resignation of the Parish Clerk & consider recruitment action: the Clerk's resignation, due to his relocation to Yorkshire, was noted. It was agreed that JH should contact the Clerks of 2 neighbouring parishes to ascertain whether they might be prepared to accept the position.	
16/127	Council to consider installation of playground equipment (swings etc) on Hound Green: (i) it was confirmed that the new furniture had been favourably received, (ii) the Clerk was asked to ascertain whether the new bin provided by HDC would be emptied by them (iii) discussion of the provision of items of play equipment (swings etc) was deferred until the next meeting.	RD



REF	AGENDA ITEM	ACTION
16/128	<p>Council to consider and approve cheque payments: Current account balances as at 31 August 2016: £38,129.53. Cheques to approve retrospectively: None. Cheques approved and signed by BA & DS CQ No 313: £24.00: Heckfield Hall: Hall hire:15/08/2016. CQ No 314: £212.00: Premier Grounds & Garden Maintenance: Grasscutting @ Hound Green August. CQ No 315: £254.70: R. Darley: September salary/allowance. CQ No 316: £63.80: HMRC: PAYE September 2016 CQ No 310: £73.27: R Darley: Admin Expenses</p> <p>The Clerk undertook to check whether a proposal to amend financial regulations to permit cheques to be signed y only one councillor had been approved.</p>	RD
16/129	<p>Council to consider new planning applications & note decisions:</p> <p>New Applications:</p> <p>It was noted that the Bramshill planning application was noted included in the HDC list. MPC had submitted a response immediately following the previous meeting.</p> <p>It was agreed that no comment would be made on the following two planning applications.</p> <p>16/02008/CA: Mattingley Cottage Reading Road Mattingley: T1 - Top T1 by approximately 6ft and fell T2. T2 will not be replaced as it is surrounded by other mature trees and shrubs.</p> <p>16/02247/PREAPP: Hazeley Hatch Hazeley Heath: Replacement detached garage.</p> <p>Decisions: 16/01796/HOU: Thistledown Hazeley Heath: New entrance gates and side walls: GRANTED</p> <p>16/01541/FUL: The Bungalow Aldermoor Farm Reading Road Heckfield: Static caravan to be used as temporary accommodation to enable approved proposed development.</p> <p>It was further agreed that AK would in future examine the HDC website and send a note of contentious items to alert other members.</p>	
16/130	<p>Councillors to report on areas of responsibility:</p> <p>DS reported that Footpath 31 is to be redesignated as a bridleway. DS declined to make any comment on this matter under “predetermination” rules.</p> <p>BA reported that the agreed map boards had been ordered and likely to be received in September/October.</p> <p>RD reported (in response to a question from BA) that he had been in contact with</p>	

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	Yateley PC who has undertaken to send the requisite HCC agreement forms to sign up for the Lengthsman Scheme. The next step is then for MPC to provide details of the work which we want done on a monthly basis. BA asked to be kept updated.	RD
16/131	Matters Arising from Council Meeting 15 August 2016: council to receive reports: The updated position is contained in the Appendix to these minutes.	

Meeting closed 8.30 pm

Next MPC Meeting: October 2016 – 7.30pm at Heckfield Hall,

Signed.....

Date.....

Chairman

Appendix to Minutes of Mattingley Parish
Council Meeting 19 August 2016

Outstanding Matters:	
Glebe Wood lease documents: KA: requested the formal Parish Council address to allow the lease to be finalised.	KA
Installation of dragons' teeth: Installation had been deferred until end-September at the earliest. Discussion deferred until AK is present	AK
Relocation of the red K6 telephone box: RD reported no movement regarding the relocation etc of the phone box – despite chasing, no response has been received from BT regarding electricity supply. A formal complaint is to be sent to BT	RD
Hound Green furniture and bird/bat boxes. (i) Furniture has been installed (ii) Clerk to contact HDC re bat/bird boxes	RD
Litter bins: On the advice of AC, RD contacted the Cabinet Members Cllr Forster who agreed to take up the matter with HDC officials.	RD
Hound Green: provision of bridge(s) over the ditch: completed.	Delete
SSE Tree Works: KW: KA to contact SSE to confirm a date when they will carry out the major tree works project on Hound Green . Logs are to be left for use by local residents.	KA
Provision of a spreadsheet to monitor progress against target dates on projects/action items agreed by MPC. A spreadsheet has been drafted, and is being simplified/shortened.	RD
Contingency plan to cover the eventuality of a Clerk's departure Amendments to a draft circulated to Members are to be made by the Clerk.	RD
Parking problems at Hazeley Bottom: Photographs supplied by DS. RD to write to RSPB regarding the unsightly parking and asking whether the existing length of white posts could be increased to prevent it. Action suspended in light of 16/100 (ii)	KA
Transfer of bank account & electronic banking. Bank account to remain with TSB. Clerk to discuss electronic banking arrangements with TSB	RD
The Lengthsman Scheme: HCC documentation awaited from Yateley PC.	RD
Private Road Improvement: A revised quotation for 20 tonnes of material (£1400) to resurface the private road alongside the Green has been received, KA to confirm with other property owners that they are prepared to meet 1/3 of the cost and if so, work to go ahead.	KA
Provision of Business Cards: Action completed.	Delete
Tree Reports: Insurers have confirmed that they have no set frequency requirement for the provision of tree reports. However, it is for the author of the previous report to confirm its currency. The last report was based on a 10 year cycle and the SSE treeworks will involve a 4year cutback programme.	Delete
Updating the Website: RD was tasked with maintaining the website.	RD