

MATTINGLEY PARISH COUNCIL

Minutes of the Parish Council Meeting for Mattingley PC

Monday 15th June 2015

Heckfield Hall, Heckfield 7.30pm.

Present:

Cllr Bob Aylmer (BA)

Cllr Adam Knight (AK)

Cllr Keith Alderman (KA)

Cllr Janice Hughes (JH)

Mrs Joanna Waland-Hadley (JWH) Clerk

2 members of the public

Meeting chaired by Cllr Adam Knight (AK)

REF	AGENDA ITEM	ACTION
15/83	Public Open Session No items raised.	
15/84	Receive Police Report – WPC Caroline Webster was unavailable to attend the meeting and sent her apologies, but provided a report prior to the meeting which was read out by JWH. No crime reported within the Parish since the last meeting.	
15/85	Apologies – Cllr David Sexton and Cllr Doug Wheeler.	
15/86	Declaration of interest in items on the Agenda <i>Declaration by members of any personal prejudicial, pecuniary interests or non-personal interest in any Agenda item</i> Janice Hughes declared an interest in item 15/88.	
15/87	Confirm the Minutes of the Council Meeting held on 18 th May 2015 The minutes were confirmed. Proposed BA, Seconded JH, Signed AK.	
15/88	Council to consider and decide upon quote from Contractor for repair of track and installation of dragon	

REF	AGENDA ITEM	ACTION
	<p>teeth to prevent vehicular access onto the village green, Hound Green</p> <p>JWH raised quote from local contractor for repair of track and installation of dragon teeth posts to prevent vehicular access onto the village green from repaired track. JH explained quote details & that track previously repaired by residents in past, but no longer occurring. JH then left the room.</p> <p>Councillors discussed ownership of the track, legal understanding of liability issues if damage occurs to vehicles or accident, and whether local residents who have access rights to use track could be approached to contribute equally to repair. Councillors decided to approach HALC for guidance on what other Parish Councils do in similar situations.</p> <p>Councillors discussed alternatives to dragon teeth including styles & ditches. All in agreement that posts will be required once track repaired and for Contractor to be asked to provide alternative quotes for different styles.</p> <p>JH returned to the room.</p>	<p>JWH – to approach HALC for advice on local resident contributions to repair track.</p> <p>JH – to forward quote on alternative styles of dragon teeth.</p>
15/89	<p>Council to consider and decide upon projects for the Parish for the forthcoming year</p> <p>KA raised plans for the coming year needing a spreadsheet to plan out ongoing projects with targets, deadlines & status updates. All in agreement.</p> <p>C.Cllr David Simpson raised Small Grant Scheme. Just need details of work and costing to be considered.</p> <p>Councillors discussed working with local Parish Councils on mutually benefit projects such as footpaths.</p> <p>JH – Advised that all work in regards to village green at Hound Green on hold at the moment by Adam Green at Hart DC over concerns of possible sale of land. JH advised have tried to contact Adam Green but unsuccessful to date.</p> <p>Councillors discussed ongoing renovation of BT kiosk, quoted costs, use of volunteers and liability issues. Councillors raised consideration of having it valued & then selling it to raise funds to support other projects in the Parish. Councillors discussed basis of BT Kiosk purchase, high renovation quotes, which are felt unsupportable by the Parish Council, and Parishioner opinions. Councillors decided unanimously to raise consideration in the next issue of Mattingley Matters for the Parishioners to decide.</p> <p>BA – raised consideration of information boards. Councillors discussed use of boards and locations. Councillors to consider project further.</p> <p>JH – Raised that tree work must be done this year. JWH confirmed awaiting response from contractor on Parish Council additional requests as per minute reference 15/74.</p>	<p>JWH – to devise spreadsheet outlining all projects with agreed work and deadline dates.</p> <p>JH – to contact Adam Green at Hart DC to organise one to one meeting.</p> <p>JWH – to raise suggestion in next issue of Mattingley Matters.</p> <p>AK - to investigate current value of BT kiosks.</p>
15/90	<p>Council to consider and approve the lease of Glebe Wood from the Woodland Trust</p>	

REF	AGENDA ITEM	ACTION
	KA updated the Council on latest meeting with the Woodland Trust & have spoken to local residents backing onto the woodland regarding a working party. Woodland Trust have offered a 25 year leasing agreement of Glebe Wood at a peppercorn rent but this needs to be presented to Secretary of State for approval. KA proposed that Parish Council accepts leasing agreement when ready. All in agreement. Councillors discussed working parties for tidying woodland, insurance cover for individuals cutting down trees, possible annual ongoing maintenance costs if working parties contracted out. Councillors to consider further when leasing agreement presented and then approach local residents for opinions.	JWH – to clarify with insurer about cover for cutting down of trees by volunteers. KA – to provide annual budget for work and work involved.
15/91	Council to consider and decide upon next Parish Clean Up Day KA raised consideration of next clean up of Village and Parish and proposed last weekend of November. All in agreement.	JWH – to raise awareness in next issue of Mattingley Matters.
15/92	Council to consider and decide upon grass cutting schedule for the village green, Hound Green in line with guidance from the Bio-Diversity Department at Hart District Council KA raised possibility of changing the cutting schedule of village green resulting from concerns that the green looks overgrown when local events are occurring. Councillors discussed reasons for current cutting regime which allows plants to grow, flower and seed prior to cutting in line with guidance from the Bio-diversity department at Hart DC to protect the SINC status as well as providing an amenity area to protect the village green status. Councillors raised local residents' complaints that they cannot access the green due to the long grass and that the green needs to be usable by the residents. Councillors confirmed that as part of the SINC footpaths cannot be cut into the plants and currently the Parish Council are maintaining the SINC to improve relations with Hart DC to secure grants to provide improvements for the local residents.	
15/93	Council to consider and decide upon whether HALC (Hampshire Association of Local Councils) should remain affiliated to NALC (National Association of Local Councils) BA raised HDAPTC, all in agreement that remain affiliated.	JWH – to submit response.
15/94	Council to consider and approve cheque payments Current account balance as at 1 June 2015 £16,352.27 (this includes the matured sum of £10,080, inclusive of interest). - Cheques to approve retrospectively: none - Cheques to approved and signed JH & AK: Chq No. 235 Premier Grounds and Garden Maintenance £160.00 (grass cut May) Chq No. 236 Heckfield Memorial Hall £24.00 (hall hire May)	JWH – to send payments.

REF	AGENDA ITEM	ACTION
	Chq No. 237 Mrs J Waland-Hadley £18.51 (clerk's expenses) JWH raised invoice from contractor for repair of the fence and posting in Hazeley Bottom provided by local resident for consideration of payment by the Parish Council. Councillors discussed agreement made under minute reference 14/165, unsuccessful quotes for repair, work completed by local resident and raised consideration of paying the VAT as a one off goodwill gesture payment due to work not authorised by the Parish Council. Councillors voted – 3 in favour, 1 against.	BA & DS – to approach resident to make offer.
15/95	Council to consider and decide upon the following planning applications: 15/01109/HOU & 15/01110/LBC Stevens Farm, Hazeley Lea – No objections 15/00835/LBC Prior's Farm, Mattingley – no objections 15/01209/HOU Wheelers, Vicarage Lane, Mattingley - no objections 15/01244/LDC Leacroft, Blue House Farm, Bottle Lane, Mattingley – no objections	JWH – to submit decisions.
15/96	Councillors to report on areas of responsibility AK – none BA – none KA - none JH – none DS – unavailable due to training	
15/97	INFO ONLY – Matters Arising from Council Meeting 18th May 2015 15/67 – JWH completed 15/71 – JWH completed 15/73 – JWH completed 15/74 – JWH confirmed that contractor for tree work currently unavailable but will respond in regards to additional information requested by Council. 15/75 – JWH provided update from Legal Team at Hants CC in respect of the possible land sale to the owners of The Lanterns. Solicitors confirmed if land and brook sold then no liabilities on Council if accident occurs, also the Legal Team can issue public notices of sale on behalf of Parish Council. Current charges are £95 per hour, but currently 3 month delay in workload. All in agreement to proceed with selling land, including brook & for public notices to be done. 15/75 – JWH completed 15/75 – JWH confirmed Hart DC not updated due to concerns raised by Adam Green at Hart DC. JH confirmed will speak to Adam Green & to liaise with colleagues in Hart DC. 15/76 – JWH confirmed logo designs being finalised and advised of delay. 15/77 – JWH completed 15/78 – JWH completed	JWH – to update Council with Contractors response JWH – to email Legal Team at Hants CC with Councillors instructions. JH – to speak with Adam Green at Hart DC. JWH – to chase finalised logo designs.

REF	AGENDA ITEM	ACTION
	15/79 – JWH completed 15/80 – JWH completed 15/80 – JWH completed. Please see email 5 June 2015. 15/80 – JWH completed 15/81 – AK approved letter to Hart DC in regards to Winchfield Development & We Love Hart 15/81 – DS unavailable to provide update on alterations to bus shelter on village green, Hound Green & quotes if required. 15/81 – JH confirmed quote on clearing of ditches on village green, Hound Green to be forwarded. 15/81 – AK confirmed no further progress on meeting with Chris Williams at Hants CC regarding fly tipping on village green, Hound Green & contact with Legal Team at Hants CC regarding prosecution processes.	JWH – to send approved letter. DS – to provide update on alterations to bus shelter & quotes if required. JH – to provide quote on clearing of ditches. AK – to update on meeting with Chris Williams regarding fly tipping.

Meeting closed 9.00 pm

Next MPC Meeting: Monday 20th July 2015 – Parish Meeting. Booked for 7.30pm at Heckfield Hall