



Minutes of the Parish Council Meeting for Mattingley Parish Council 21 November 2016

Heckfield Hall, Heckfield 7.30pm.

Present:

Cllr Janice Hughes (JH) (Chairman)
Cllr David Sexton (DS)
Cllr Alan Woolford (AW)
Cllr Keith Alderman (KA)
Cllr Adam Knight (AK)
County Cllr David Simpson

Mr Ron Darley (RD) Parish Clerk

1 Invited Guest

2 members of the public

Meeting chaired by Cllr Janice Hughes

REF	AGENDA ITEM	ACTION
	It was agreed to defer the Open Session pending the arrival of an expected member of the public	
16/146	Receive Police Report: No Police representative was present, but the Clerk read the contents of an email received that day, which outlined the Police's plans for future liaison with parish councils.	
16/147	Apologies: were received from, Cllr Bob Aylmer (BA)	
16/148	Declaration of interest in items on the Agenda <i>Declaration by members of any personal prejudicial, pecuniary interests or non-personal interest in any Agenda item</i>	
16/149	Confirm the Minutes of the Council Meeting held on 17 October - the minutes were confirmed and approved. Proposed AK, Seconded AW, Signed JH. It was also agreed that an electronic copy of the minutes would be issued at the same time as the Agenda Notes for the ensuing meeting.	
16/145	Public Open Session At 17.38 the meeting recessed to permit a dialogue with a resident who had purchased Piper's Croft and planned to erect fencing alongside a footpath. MPC confirmed that they had no objection to what was proposed. The meeting resumed at 17.43. It was agreed to	
16/150	Council to discuss progress regarding the recruitment of a new Parish Clerk: JH confirmed that she had contact a number of potential candidates for the vacant post of Parish Clerk, but had had no success with these approaches. It was agreed to advertise on the HALC website (Advert Version 1) and on Mattingley Matters Facebook Page (Version 2). (Electronic copy to be sent to KA). A clean copy of both adverts (to include hourly rates) to be sent to all councillors. Adverts will also be placed on MPC notice boards.	RD RD/KA RD

REF	AGENDA ITEM	ACTION
16/151	<p>Council to discuss amending the date/cancellation of the December MPC meeting:</p> <p>It was agreed to cancel the scheduled MPC meeting on 19 December: proposed DS Seconded AK.</p> <p>An informal social meeting of councillors and Clerk will be held at 7.30pm on that date at the leather Bottle.</p>	
16/152	<p>Council to consider Budget & Precept timetable: A draft Budget and associated Precept is to be formulated and circulated among councillors with a few to a final decision being made at the January meeting.</p>	RD
16/153	<p>Council to consider supporting HALC's response to the Government's Precepting Capping Consultation.</p> <p>It was agreed that the Clerk will draft a response supporting HALC's opposition to the Government's Precepting Capping Consultation, making special mention of creeping centralism.</p>	RD
16/154	<p>Council to consider & determine action on matters relating to the Mattingley War Memorial and Annual Remembrance Service:</p> <p>The 2016 ceremony was attended by about 30 residents plus 2 police representatives, one of whom was the local beat bobby PC Greenwood. Attendees asked why an earlier proposal to move the memorial to a piece of land by the Church had not been carried out. It was agreed that this would be looked into. Facts to be established</p> <p>(i) does the Church have a grant relating to the memorial (ii) establish the name etc of a local builder who was earlier asked about moving the memorial (iii) determine what permissions are required to move the memorial</p>	
16/155	<p>Council to consider and approve cheque payments:</p> <p>Current account balances as at 31 October 2016: £36,231.75</p> <p>Cheques to approve retrospectively: None.</p> <p>Cheques approved and signed by JH & AK:</p> <p>CQ No 324: £33.00: Heckfield Hall: Hall hire: 17/10/2016.</p> <p>CQ No 325: £212.00: Premier Grounds & Garden Maintenance: Hound Green: October</p> <p>CQ No 326: £44.28: R Darley: Admin Expenses</p> <p>CQ No 327: £254.70: R. Darley: November salary/allowance</p> <p>CQ No 328 £63.80: HMRC: PAYE November 2016</p> <p>JH and AW met with a representative of Bramshill PC and discussed their request for financial support towards the legal costs of fighting the Bramshill House development proposals.</p> <p>It was resolved in principle to make a grant of £500 to Bramshill PC, subject to checking that that would be intra-vires.</p>	

REF	AGENDA ITEM	ACTION
16/156	<p>Council to consider new planning applications & note decisions:</p> <p><u>New Applications:</u></p> <p>16/03026/HOU Hazeley Hatch Hazeley Heath: Demolition of existing garage and construction of a new detached garage and stores. No objection.</p> <p>16/00904/CON Crabtree Lodge Hazeley Heath: Discharge of conditions 2- details of materials- 3- window details- and 4-rainwater goods- pursuant to 16/00904/HOU Demolition of the orangery and first floor annex on the rear elevation. New projected gables on the front and rear elevation; first floor extension to form Bedroom2; single storey extension to form the boot room and new orangery at the rear elevation. No objection</p> <p>16/01603/NMMA: Acorns Hound Green: Amendment to move front door and one window, and replace french doors and one window at rear with Bi Folding doors approved under 16/01603/HOU - Amendment to alter the dormers approved under 16/00589/HOU - loft conversion. No objection</p> <p>16/02816/PREAPP Bartletts Farm Reading Road Mattingley: Create breakfast room with associated works; extend existing single storey flat roof extension into courtyard to create utility room and wc; add access between breakfast room and new utility extensions which involves replacing the stairs with small spiral stairs; reinstate original seventeenth century wall to create square hall and reinstate original wall at the bottom of the catslide roof to open up the hall. No objection</p> <p><u>Decisions: (All noted)</u></p> <p>16/01603/NMMA: Acorns Hound Green Mattingley: Amendment to move front door and one window, and replace french doors and one window at rear with Bi Folding doors approved under 16/01603/HOU - Amendment to alter the dormers approved under 16/00589/HOU - loft conversion: GRANT</p> <p>16/02247/PREAPP: Hazeley Hatch Hazeley Heath: Replacement detached garage: OPINION ISSUED</p> <p>16/01955/HOU: Hatts Cottage Hazeley Heath: Pitched roof over existing ground floor, single storey side extension. Small rear single storey extension WITHDRAWN</p> <p>16/01796/HOU: Thistledown Hazeley Heath: New entrance gates and side walls: GRANT</p> <p>15/01934/CON Discharge of condition 3- planting- pursuant to 15/01934/FUL Replacement dwelling. (Variation to approval 13/02547/FUL</p>	

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	<p>to include two rear dormer windows) CONDITION DISCHARGED</p> <p>16/00904/HOU: Demolition of the orangery and first floor annex on the rear elevation. New projected gables on the front and rear elevation; first floor extension to form Bedroom2; single storey extension to form the boot room and new orangery at the rear elevation: GRANT.</p> <p>It was agreed to check whether Bartletts Wood is physically within MPC's boundary.</p>	RD
16/157	<p>Councillors to report on areas of responsibility:</p> <p>KA: the Leases and Deeds of Grant relating to Glebe Wood were agreed and signed by JH and KA to be returned to the Woodland Trust for countersignature.</p> <p>BA: to obtain matching quotations for applying 3 coats of preservative to all 5 boards. A vote of thanks was recorded for getting the boards done.</p> <p>BA: (16/143: DS has spoken to Mike Coates, RSPCB who confirmed that matters are in hand.</p> <p>JH: had confirmed that all business matters should go through the Clerk who should formally commission works on behalf of the council.</p> <p>KA: If a Neighbourhood watch group is to be set up a starter pack can be obtained from the Police.</p> <p>KA asked whether it was possible to place the MPC Agenda on Facebook. RD confirmed that that was in order and an electronic copy is to be sent to KA for that purpose.</p>	<p>RD BA</p> <p>RD RD</p>
16/158	Matters Arising from Council Meeting 17 October 2016: progress on outstanding actions are detailed in Appendix A to these minutes.	

Meeting closed 8. pm

Next MPC Meeting: 2016 – 7.30pm at Heckfield Hall,

Signed.....

Date.....

Chairman

Outstanding Matters:	
Glebe Wood lease documents: KA: Signed. DELETE	
Installation of dragons' teeth: Installation delayed pending tree works by SSE.	
Relocation of the red K6 telephone box: RD reported that he had been advised verbally by BT that the electricity supply to the phone box was disconnected in August 2016, and that he had sought written confirmation. JH will contact a local electrician to check that the supply has been disconnected.	JH
furniture and bird/bat boxes. Clerk to contact HDC re bat/bird boxes	RD
Litter bins: HDC have confirmed that they will not provide bins in Mattingley, but would empty, for a small fee, bins installed by MPC. Clerk to ask what is a small fee and whether HDC will empty the new bin installed on the Green by HDC.	RD
SSE Tree Works: KW: KA to contact SSE to confirm a date when they will carry out the major tree works project on Hound Green. Delay due to marshalling sufficient resources to do the work in one day. Logs are to be left for use by local residents.	KA
Provision of a spreadsheet to monitor progress against target dates on projects/action items agreed by MPC. A spreadsheet has been drafted, and is being simplified/shortened.	RD
Contingency plan to cover the eventuality of a Clerk's departure Amendments to a draft circulated to Members are to be made by the Clerk.	RD
Parking problems at Hazeley Bottom: Photographs supplied by DS. RD to write to RSPB regarding the unsightly parking and asking whether the existing length of white posts could be increased to prevent it. Action suspended in light of 16/100 (ii)	
Transfer of bank account & electronic banking. Bank account to remain with TSB. Clerk to discuss electronic banking arrangements with TSB once the name of KA has been added to the panel of signatories.	RD
The Lengthsman Scheme: Clerk to check whether we could join the Newnham cluster.	BA
Private Road Improvement: A revised quotation for 20 tonnes of material (£1400) to resurface the private road alongside the Green has been received, KA to confirm with other property owners that they are prepared to meet 1/3 of the cost and if so, work to go ahead once SSE tree works have been carried out.	KA
Updating the Website: RD had been tasked with maintaining the website and confirmed that he would update the website before his departure.	RD
Hound Green Moles: JH to contact the molecatcher, as molehills have reappeared.	JH