

Mattingley Parish Council

Minutes of the Parish Council Meeting for Mattingley PC

Monday 19th January 2015

Heckfield Hall, Heckfield 7.30pm.

Present:

Cllr Doug Wheeler (DW)

Cllr Adam Knight (AK)

Cllr Bob Aylmer (BA)

Cllr Janice Hughes (JH)

Cllr David Sexton (DS)

Mrs Joanna Waland-Hadley (JWH) Clerk

PC Mark Hoban (PCMH)

No members of the public

Meeting chaired by Cllr Doug Wheeler

REF	AGENDA ITEM	ACTION
15/01	Public Open Session – no issues were raised.	
15/02	Receive Police Report – PCMH reported 2 thefts of birds within the last month. Theft from a unlocked barn & damage to property in Hazeley Bottom. Also poachers in the Parish were arrested after being tracked.	
15/03	Apologies – received from Cllr Keith Alderman	
15/04	Declaration of interest in items on the Agenda <i>Declaration by members of any personal prejudicial, pecuniary interests or non-personal interest in any Agenda item</i> – None were declared.	
15/05	Confirm the Minutes of the Council Meeting held on 15 th December 2014 – Minutes were confirmed and approved. Proposer AK, Seconded BA, Signed DW.	
15/06	Council to consider and approve purchase of benches, picnic benches, interpretation board and community information board for the village green, Hound Green - JH raised items for improvement to the village green along with costings, as recommended and provided by Hart DC, for approval ready for installation in 2015. AK confirmed in KA's absence benches available from Woodland Trust, but definite figure unknown & style will be rustic. JH updated on tree trunk carved benches & outlined prone to rotting due to close proximity to the ground. Councillors discussed in full including possibility of theft of items and agreed unanimously to proceed with recommended items from Hart DC using up all outstanding available S106 monies for installation in 2015. Councillors also agreed to have benches from Woodland Trust installed once received. DW raised need for bins to be installed. Clerk confirmed costings for emptying by Basingstoke & Deane Council & also by Gardener. Councillors discussed & agreed upon installing 3 bins, 2 in Hound Green & 1 in Hazeley Bottom (if approved by the RSPB) & request Gardener to empty Hound Green & War Memorial bins. JH raised recommendation from Hart DC to cut hole in wall of bus shelter on village green, Hound Green to provide view. Councillors happy to consider.	JH – to confirm Council's requirements with Hart DC for installation in 2015. JWH – locate costings for bins, approach RSPB for bin at Hazeley Bottom & request Gardener to empty bin at War Memorial & Hound Green (when installed). AK & DS – to view bus shelter alteration & report back.

REF	AGENDA ITEM	ACTION
15/07	Council to consider and approve applying for the Resident Speed Watch Scheme training by Hampshire Police - BA presented details of the resident speed watch training scheme at a cost of £2,500 provided by Hampshire Police and effectiveness of equipment available. PCMH confirmed that the training scheme is only available in locations with a 30mph limit & pavements. Councillors confirmed scheme not viable. Items such as speed highlighter gates, rumble strips & SIDS along both B3349 & B3011 were discussed & Councillors agreed to proceed further with enquiries into installation in line with advice from PCMH & Highways.	BA – to report on costings of speed highlighter gates/rumble strips/SID installation & to approach Highways on requirements & procedures. JWH – to approach D.Cllr David Simpson on availability of speed highlighter gates.
15/08	Council to consider and approve the Budget for 2015/2016 – JH presented draft budget for 2015/2016 for consideration by Councillors. Councillors discussed in full and agreed to move £3,000 (currently held in Treasurers Account for reinvestment as per minute reference 14/110 currently not reinvested due to no accounts available from TSB as confirmed by JWH) into contingencies as amount in draft considered too low. Budget agreed unanimously.	JWH – to issue agreed budget for 2015/2016.
15/09	Council to consider and approve the Precept request for 2015/2016 for submission to Hart District Council - Councillors discussed the Parish Council's precept request and agreed unanimously to maintain it as the same as the previous year and not increase. Signed DW & BA.	JWH – to submit request to Hart DC by 31 st January 2015.
15/10	Council to consider and approve amended Standing Orders for Mattingley Parish Council – JWH presented amended standing orders for the Parish Council which reflects the amended Public Bodies (Admission to Meetings) Act 1960 to allow recording, photographing, broadcasting or transmitting of Parish Meetings. Councillors confirmed acceptable. Proposed AK, Seconded JH.	JWH – to implement new standing orders.
15/11	Council to consider and approve applying for the Safer Communities Fund and Be Part of Solution grants offered by Hampshire Police – item deferred to next Parish Meeting as KA unavailable to present details.	JWH – to raise on next Parish Meeting agenda.
15/12	Council to consider and approve cheque payments and S137 payments to Odiham Cottage Hospital & St Michaels Hospice Current account balance as at 30 November 2014 £13,277.50 (this includes the matured sum of £10,080, inclusive of interest, of which £3,000 is to be reinvested as per minute reference 14/110 & unpresented cheques). - Cheques to approve retrospectively: none - Cheques approved and signed AK & JH:- Chq no. 211 £420.00 P. Elliott (tree reduction behind The Lanterns ref 14/76) Chq no. 212 £24.00 Heckfield Memorial Hall (Hall hire December 2014) Chq no. 213 £156.00 Hart District Council (Planning Training January 2015) Chq no. 214 £300.00 Premier Grounds & Garden Maintenance (whole cut village green) Chq no. 215 £5.15 Mrs J Waland-Hadley (Clerk's expenses)	JWH – to send payments.

	Councillors considered S137 payments of £50.00 to both Odiham Cottage Hospital & St Michaels Hospice as per approved budget 2014/2015 and agreed not to donate but to keep monies for other well deserved causes within the Parish later in the year.	
REF	AGENDA ITEM	ACTION
15/13	<p>Council to consider and decide upon the following planning applications:</p> <p>14/03017/PNDW Lynchmere Cottage, Reading Road, Mattingley – no objections</p> <p>14/02918/MAJOR Long Acres, Dipley Road, Mattingley – no objections</p>	JWH – to submit responses
15/14	<p>INFO ONLY – Councillors to provide reports on areas of responsibility -</p> <p>AK - nothing to report</p> <p>JH – Fly tipping along Bottle Lane. PCMH recommended reporting to Chris Williamson at Basingstoke & Deane Council.</p> <p>DS – Reported on options of moving SSSI & SPA boundaries on Hazeley Heath in Hazeley Bottom. Local affected residents' views gained & Councillors agreed to respond back with their opinions.</p> <p>- Next Merronbrook Liaison Meeting set for 22 January 2015 & will report on findings.</p> <p>BA – Reported hedging along footpaths 12 & 16 trimmed back which should solve the problems along these footpaths. Volunteer team for footpath clearing is on hold whilst new team leader sought. Footpath cut list has been returned to Hampshire CC & await response.</p> <p>- Lengthsman scheme open again but only to those who have already applied.</p> <p>- Councillors discussed condition of track along village green in front of The Lanterns, need to ascertain maintenance rights and obtain quotes for repair and dragons teeth to prevent vehicular access onto village green & outline boundaries of Parish land. To be presented for consideration at future Parish Meeting.</p> <p>JWH – provided update on fly tipping on village green. Awaiting response from Chris Williamson at Basingstoke & Deane Council. AK reported further fly tipping in same area. Councillors discussed plan of action & will approach local residents concerned with map of village green outlining boundaries & request fly tipping to cease immediately. AK also reported further continual dumping of garden waste in ditches on village green by local residents. Councillors discussed need for notice to be put up & to obtain quote for clearing ditches for consideration at future Parish Meeting.</p> <p>- Updated Councillors on current situation on Microsoft Office for Council computer & will present at next Parish Meeting for decision.</p>	<p>JH – to report fly tipping</p> <p>DS – to forward draft response on SSSI & SPA boundaries to clerk</p> <p>JH – to locate village green boundary map & provide quote from contractor</p> <p>DW & AK – to approach resident with map & discuss fly tipping.</p> <p>DW – to draft notice for noticeboard</p> <p>JH – to provide quote from contractor for ditch clearing.</p> <p>JWH – to report back on Microsoft Office.</p>
15/15	<p>INFO ONLY – Matters Arising from Council Meeting held on 15th December 2014</p> <p>14/159 – AK reported that Parish broadband service is due for upgrade April – August 2015. In view of this does not feel it justifiable to follow Rotherwick example as costing would be too high for Parish to consider.</p> <p>14/164 – KA unavailable to provide full details of Woodland Trust, BA confirmed Trust for Conservation Volunteers does not provide insurance & as volunteer team on hold at moment, recommended not to join at moment.</p>	KA – to provide details of joining Woodland Trust to clerk.

<p>14/165 – Clerk reported local contractor not willing to provide quote for replacement of whole fencing & posting at Hazeley Bottom. Councillors agreed for other contractors to be approached.</p> <p>14/165 – Clerk to confirm completed</p> <p>14/166 – Clerk to confirm completed</p> <p>14/167 – Clerk confirmed volunteer for Council logo & business cards unavailable. Have approached previous clerk for logo examples & will update accordingly.</p> <p>14/168 – Please see agenda item 15/06 & 15/15, 14/165</p> <p>14/169 – Clerk to confirm completed</p> <p>14/170 – Clerk to confirm completed</p> <p>14/171 – Clerk to confirm completed</p> <p>14/172 – Please see agenda item 15/07</p> <p>14/172 – Please see agenda item 15/07</p> <p>14/172 – DS confirmed information of bus passenger usage. As numbers low, will approach bus company on possible change of bus route before making recommendation on bus shelters.</p> <p>14/173, 14/158 & 14/136 – JH confirmed no files on Glebe Wood held.</p> <p>14/173, 14/158 & 14/143 – JH confirmed 3rd revised management plan for village green, Hound Green not forthcoming from Hart DC, so work on original plan & keep football pitch orientation as is.</p>	<p>JWH – to obtain quotes.</p> <p>JWH – to obtain copies of logos from previous clerk.</p> <p>DS – to provide update on bus service & recommendation on bus shelters.</p> <p>DW & AK – to install goal posts.</p>
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Meeting closed 9.17pm

Next MPC Meeting:

16th February 2015 – Parish Meeting booked for 7.30pm at Heckfield Memorial Hall.