



# Minutes of the Parish Council Meeting

## Mattingley Parish Council

### Monday 21<sup>st</sup> September 2015

Present: Cllr David Sexton DS

Cllr Bob Aylmer (BA)

Cllr Janice Hughes (JH)

Cllr Adam Knight (AK)

Cllr Keith Alderman (KA)

Mrs Joanna Waland-Hadley (JWH) Clerk

3 members of the public

Meeting chaired by Cllr Hughes

REF	AGENDA ITEM	ACTION
15/127	<b>Public Open Session – no questions raised.</b>	
15/128	<b>Receive Police Report</b> – Police representative unavailable to attend the meeting. Neighbourhood report read out by Chair, no burglaries within the Parish but an increase in driving complaints and speeding. KA raised article in national newspaper regarding speeding on country lanes. 1 incident of suspected poaching reported within the Parish. Parishioners are requested to report all suspicious activities on the non-emergency number 101.	
15/129	<b>Apologies</b> - none received.	
15/130	<b>Declaration of interest in items on the Agenda</b> – none declared <i>Declaration by members of any personal prejudicial, pecuniary interests or non-personal interest in any Agenda item</i>	
15/131	<b>Confirm the Minutes</b> of the Council Meeting held on 17 <sup>th</sup> August 2015 – KA proposed, BA seconded, JH signed.	
15/132	<b>Matters Arising from Council Meeting 17<sup>th</sup> August 2015</b> <b>15/114</b> - AK confirmed approached Wokingham Borough Council regarding cost of posts used for placement on village green but information gained to date. JH suggested take photos & take to local contractor for a quote. AK confirmed will do.	<b>AK</b>

REF	AGENDA ITEM	ACTION
	<p><b>15/119</b> – DS confirmed Council’s decision on replacement bus shelters with Merronbrook but has suggested to Merronbrook to take shelter as now, remove roof to refurbish &amp; make watertight for the winter. Choice of replacement shelter to be decided upon at a later date. DS confirmed that ground in front of shelters has now been repaired.</p> <p><b>15/121</b> - AK confirmed meeting held with Jeremy Holt at Winchester County Council regarding request for reduction in speed limit along B3349. Outcome of meeting is that the speed will not be reduced along B3349 at this time. Reviews accident blackspots are completed by Hants CC &amp; the Police &amp; this has identified that the anti-slip surface on the bends in Hound Green is worn &amp; Hants CC will resurface within the next 3 years. Jeremy Holt has asked for Parish Council to monitor speed through the use of SIDS on a quarterly basis &amp; present information to the Police. Councillors requested for SIDS to be put back. JWH to action.</p> <p><b>15/126</b> - KA &amp; AK confirmed contact with Robert Thain regarding choice of HARAH site is ongoing. Councillors discussed Hart DCs updated list of SHLAA sites.</p> <p><b>15/126</b> - JH confirmed research of procedures used by Parish Councils for public meetings is ongoing.</p> <p><b>15/126</b> – JH provided an update on complaint to Hart DC on why Parish Council has not been kept up to date on progress of S106 improvements. Government has changed the procedures of how S106 payments made. Carl Westby at Hart DC is re-writing the procedures with Daryl Philips &amp; new advisory notes are to be issued by end of October 2015. The project for the village green is aiming for beginning of November 2015 with installation by end of March 2016. AK queried does it include bins, JH confirmed, however, have reviewed some sites for bins for purchase. JH proposed Council to buy the bins, installed &amp; have them emptied regularly. Councillors requested 3 bins – 2 on village green (1 by football pitch &amp; 1 by footpath) &amp; 1 in Glebe Wood. JH to email designs &amp; costings. All in favour of bins.</p> <p><b>15/126</b> – JWH confirmed contacted Whitewater Benefice Magazine for costings of regular articles &amp; awaiting response.</p>	<p><b>JWH</b></p> <p><b>KA &amp; AK</b></p> <p><b>JH</b></p> <p><b>JH</b></p> <p><b>JWH</b></p>
<b>15/133</b>	<p><b>Council to consider, vote and appoint, by co-option, a new Councillor</b> – JWH confirmed no request for an election for the casual vacancy was received from the local Parishioners and the Parish Council now free to co-opt a new Councillor.</p> <p>Alan Woolford, a local Parishioner approached the Council, introducing himself &amp; confirmed an interest in becoming a Councillor. No questions were raised by the Councillors. AK proposed, BA seconded, All in favour. AW was invited to sit with the Councillors. JWH to provide induction documentation, obtain signed acceptance of office &amp; register of interests, to organise training &amp; signatory addition to Council’s bank accounts</p>	<p><b>JWH</b></p>

REF	AGENDA ITEM	ACTION
15/134	<p><b>Council to consider refurbishment of the noticeboards in Hound Green &amp; Mattingley -</b>  JWH raised agreement in Parish Meeting in December 2014 under ref 14/166 to review the noticeboards in Hound Green &amp; Mattingley. Councillors discussed and decided happy with current condition of noticeboards &amp; to review in a year's time. JWH to diarise.</p>	JWH
15/135	<p><b>Council to consider land owners conditions for Parish Council's request for placement of Map Board in Mattingley -</b>  BA confirmed that approached respective land owners in regards to placing map boards around Parish. BA confirmed RSPB acceptable to map boards on land in Hazeley Bottom. Land owner in Mattingley has outlined conditions for placement of map board requiring acceptance &amp; approval by Council. Conditions are no marketing / advertising of businesses, Parish Council is liable for any damage caused &amp; Parish Council will remove the map board when no longer required. All in favour. JWH signed original letter on behalf of the Parish Council. BA to return signed letter to land owner &amp; pass copies to Clerk.</p>	BA
15/136	<p><b>Council to consider new provider for Parish Council website -</b>  JWH raised Hants CC providing of website access to cease in July 2016 &amp; provided details of alternative provider currently being used by Heckfield Parish Council. All in favour of using new provider. JWH to action change &amp; confirm change to Hants CC.</p>	JWH
15/137	<p><b>Council to confirm responsibilities for Remembrance Service at Mattingley -</b>  JWH confirmed request sent to Whitewater Benefice but awaiting response from Rev Peter Hewitt-Smith. KA confirmed service is on 8<sup>th</sup> November 2015. JWH confirmed poppy wreath ordered. Councillors discussed checking area for tidiness prior to service, maintenance of the memorial sign, removal of existing poppy wreaths prior to the service &amp; attendance. JWH to confirm service with Police representative &amp; to enquire on presence &amp; wreath.</p>	JWH
15/138	<p><b>Council to consider and approve cheque payments</b>  Current account balance as at 1 September 2015 £15,367.24 (this includes the matured sum of £10,080, inclusive of interest).  - Cheques to approve retrospectively: none  - Cheques to approved and signed DS &amp; BA:  Chq No. 247 £24.00 Heckfield Memorial Hall (hall hire July)  Chq No. 248 £160.00 Premier Grounds and Garden Maintenance (grass cut August)  Chq No. 249 £25.00 British Legion (poppy wreath)  Chq No. 250 £120.00 BDO LLP (audit fee)  Chq No. 251 £42.00 HALC (basic planning training David Sexton)  Chq No. 252 £53.67 Mrs J Waland-Hadley (clerks expenses &amp; business cards)</p>	

REF	AGENDA ITEM	ACTION
	Chq No. 253 £32.72 Rotherwick Parish Council (50% purchase cost Local Council Administration book ref min ref: 15/122)	
15/139	<p><b>Council to consider and decide upon the following planning applications -</b></p> <p><b>15/01953/HOU Hideaway, Hazeley Bottom</b> – Councillors discussed &amp; confirmed no objections.</p> <p><b>15/01934/FUL Thistledown, Hazeley Heath</b> - Councillors discussed &amp; confirmed no objections.</p> <p><b>15/01741/FUL Old Police College, Bramshill</b> – DS &amp; BA to attend meeting at Hart DC on Thursday 24<sup>th</sup> September 2015 for presentation by Hart DC on Developers intentions. Councillors discussed current application including effect of SPA &amp; traffic accessing the estate from &amp; onto the B3011. Objection to be raised on traffic access &amp; to raise concerns over effect on SPA. AK to draft response.</p> <p><b>15/02033/LBC &amp; 15/02031/FUL Moneys Farm, Bottle Lane, Mattingley</b> – Councillors discussed and confirmed no objections.</p> <p><b>15/02027/LBC &amp; 15/02026/HOU Stevens Farm, Hazeley Lea</b> – Councillors discussed and confirmed no objections.</p> <p>JWH to lodge all responses.</p> <p>BA requested for any issues that need to be raised at the Hart DC meeting on 24<sup>th</sup> September 2015. Councillors raised issues of why some applications refused &amp; others not, also to request for formal process of planning applications.</p>	<p><b>AK</b></p> <p><b>JWH</b></p> <p><b>JWH</b></p>
15/140	<p><b>Councillors to provide reports on areas of responsibility -</b></p> <p><b>Cllr Adam Knight</b> – None raised.</p> <p><b>Cllr Bob Aylmer</b> – confirmed application to C.Cllr David Simpson for grants, still ongoing for map boards and footpath gates. BA requested 50% of funding to come from small grants &amp; remaining 50% from highways grant. KA proposed to use the contingency fund while waiting for grants, so that project can be completed. All in favour.</p> <p><b>Cllr Keith Alderman</b> – confirmed Glebe Wood leasing agreement form Woodland Trust received with no charges. 25 years lease for nil rent, with Parish Council responsible for maintenance &amp; will need £500 per year budgeted to it. Woodland Trust needs to be named on insurance for any negligence claim &amp; this needs to be checked with the insurers. Proposed that agreement is checked by solicitors &amp; insurers. All in favour. JWH to action.</p> <p>KA confirmed that the Autumn Clean Up set for 28<sup>th</sup> November 2015 &amp; Landlord at Leather Bottle, Mattingley happy for volunteers to meet up there at end of day for a small drink provided by The Leather Bottle. KA requested AW to speak to Landlord of Shoulder of Mutton, Hazeley Lea to see if happy to do the same – loop around the Parish &amp; finish up at the pub. KA confirmed more advertising &amp; more volunteers are required this time.</p> <p><b>Cllr Janice Hughes</b> – requested when sending emails please cc in the Chair &amp; the Clerk.</p>	<p><b>BA</b></p> <p><b>JWH</b></p> <p><b>AW</b></p> <p><b>ALL</b></p>



REF	AGENDA ITEM	ACTION
	<p><b>Cllr David Sexton</b> – confirmed meeting with Mike Coates, RSPB, regarding maintenance of area near notice board in Hazeley Bottom. DS has suggested the area to be used as a village green to RSPB &amp; they have indicated that a licence would be considered for Parish Council to use as wish. Councillors discussed and keen to take further to protect green spaces throughout the Parish. All in favour. DS to progress further</p> <p>DS raised condition of Royal Mail post-boxes in Hazeley Bottom &amp; Hound Green from email raised last year. JWH had chased as agreement were boxes on maintenance schedule but with no timeline. DS has taken photos as requested by Royal Mail, JWH to email.</p> <p><b>Clerk</b> – Confirmed audit of the Parish Council's financial accounts for 2014-2015 finalised and reported findings of BDO, that the fixed asset register is to be updated accordingly. JWH to action.</p>	<p><b>DS</b></p> <p><b>JWH</b></p> <p><b>JWH</b></p>

**Meeting closed 9.06pm**

**Next MPC Meeting:**

19<sup>th</sup> October 2015 – Parish Meeting. Booked for 7.30pm at Heckfield Hall