



Minutes of Parish Council Meeting

Monday 18th February 2019, 7.30pm, Tap Room, New Inn

Parish Councillors Keith Alderman (Chairman for meeting), Frazer Hamilton, Adam Knight, David Sexton, Alan Woolford. Clerk Susan Turner. Guests Ward Councillor Anne Crampton, County Cllr David Simpson. Members of the Public 2

19.10 WELCOME & APOLOGIES Apologies Janice Hughes

19.11 PUBLIC SESSION

i Broadband – Question re new provision.

Frazer Hamilton noted that Fibre to the Premises (FTTP) was being provided as part of a joint venture with Government and HCC (OpenReach the infrastructure provider). Installation was scheduled for the first quarter of this year, there had been some delays in physically laying the cable which comes from the Heckfield exchange. Progress report will be requested from Openreach. Once installed and tested etc it will be available via service providers – who may be Sky / BT / Vodaphone.

Speeds then should be up to 100Mbps. Comment that Hound Green currently achieves about 4Mbps but this drops in times of volume usage.

ii Police – No further police report received this month but noted that they did a fantastic job at the November Memorial Service.

19.12 MINUTES OF PREVIOUS MEETING of 21st January agreed and signed

19.13 DECLARATIONS OF INTEREST None

19.14 HOUND GREEN

i Picnic & games – Email from Leonard Crane on behalf of Committee noted with thanks, continued support confirmed, is an event people appreciate and enjoy. Leather Bottle also supportive.

AGREED Parish Council will fund one eco-toilet (as last two years) plus notices / flyers.

ii Village Clean-up

Leather Bottle supported 'Village clean-up' in past. Willing to do so again by providing lunch for participants. In past centred on Hound Green. Suggest this year start with say three groups in different locations and converge on Leather Bottle.

AGREED To be held Easter Saturday 20th April.

ACTION Clerk to source hi-viz jackets, grabbers, bin bags. Previously supplied by Hartley Wintney. Event to be advertised FB Mattingley Matters.

iii Glebe Wood

Potential expert advice available / offered (ref Forestry Commission).

ACTION Clerk to contact.

iv Brook – Parish Councillors agreed excellent job done by Premier Grounds and Garden Maintenance in clearing Brook channel (28th January). Challenges while working noted, with regular deluges of water from Water Treatment works flooding the channel. PGGM also cleared channel on behalf of Lanterns through their land. Clerk reported blockage in culvert under the road on HCC website 29th January. The culvert is partially collapsed, east side of the road. See **APPENDIX I**. Website reports that the Enquiry has been resolved and closed – dated 12th February. Cllr Simpson advised this means has been passed to the contractor, not that the work has been completed.

For signature

Question raised regarding the flow of the Brook east of the road. Suggestion it could be diverted to alternative course beside the Garage. Strip of land planted with Firs is supposed to be the course of a ditch / culvert taking water from Hound Green but long blocked. Ownership of this strip of land unknown.

ACTION: Clerk to consult Land Registry.

19.15 TRAFFIC & HIGHWAYS

i Speed indicator devise / speed reminder sign installation

Post and signage work should be imminent – has been awaiting HCC contractor Skanska who has had backlog of works. Cllr Simpson will follow up.

ii Speed limits

HCC's constricting budgets mean expenditure has to be prioritised – and statistics are used (KSI statistic notorious). Decisions can go above this with evidence of particular danger. Commented that greatest obstacle to reducing speed limit not posed by HCC but Police. Not local police officers but nationally dedicated officers tasked with determining the 'natural' speed of the road.

iii Traffic

New housing developments Hook and Risely (Heckfield) will necessarily increase traffic. Cllr Simpson will put forward proposal to HCC for chicanes.

Strategy agreed to liaise with neighbouring parishes. Frazer Hamilton and Clerk attending Hook Parish Council's meeting with HCC Traffic / Highways scheduled March. Cllr Simpson mooted future joint Traffic / Highways meetings with Heckfield and Bramshill – three parishes to work together. Potential agreed to hire out the SID and SLR – once has been up and running in Mattingley. Noted that Hook SID is on hire from Hart.

iv FP 12

Need to establish exact route and width of FP as landowner berating walkers for allegedly walking across his land away from the path.

ACTION: Frazer Hamilton to contact HCC Countryside Services.

19.16 PLANNING

i Application for discussion

19/00255/HOU (**Consultation** to 8th March. Validated 08 Feb 2019) Thistledown, Hazeley Heath, Hartley Wintney. Proposed detached garage.

ACTION: Councillors to consider and forward comments to Clerk.

See **APPENDIX II** for current applications relating to the Parish.

19.17 FINANCE

i Payments – January monthly standing orders paid

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|------------|-----------------------------------|---------|
| 28/01/2019 | PGGM Maintenance Contract January | £274.00 |
| 28/01/2019 | New Inn – meeting room January | £20.00 |
| 28/01/2019 | Clerk Salary January | £285.70 |

Payments as per estimates agreed

| | | |
|------------|---------------------------------------|---------|
| 29/01/2019 | PGGM – Brook clearing and digger hire | £276.00 |
|------------|---------------------------------------|---------|

Alan Woolford reported accounts on track as per budget.

ii Precept request – Receipt acknowledge by Hart.

19.18 UPDATES / FURTHER REPORTS

i Councillor training - Frazer Hamilton to attend training course 'Knowledge & Core Skills' (Parts 1 & 2) hosted by Eversley 19th February and 6th March 7-9pm.

For signature

ii May Parish Elections

Promotion packs received and circulated – to post on Website / Noticeboards.

See **APPENDIX III**

All Mattingley Parish Council seats are due for re-election on Thursday 2nd May. Information (including Nomination Papers) available from

<https://www.electoralcommission.org.uk/i-am-a/candidate-or-agent/parish-and-community-council-elections-in-england-and-wales>

Note 1 – Nomination Consent Form can't be signed earlier than 3rd March, ie one calendar month before the deadline for submitting Nomination Papers. Signatures must be witnessed – the witness must sign and give their full name and address. There are no restrictions on who can be a witness to the Consent to Nomination.

Note 2 – Nomination Papers can be submitted from Tues 26th March, closing date 4pm on Wed 3rd April.

Note 3 – Papers must be hand-delivered to the Returning Officer at Hart Civic Offices.

iii Hazeley Heath – No further update received. David Sexton reported unexplained cutting of Pine trees in vicinity of Arrow Lane.

iv Bramshill House – Anne Crampton confirmed that all planning applications had been dismissed at Appeal – other than for the House itself to be converted – either single dwelling or to offices – plus demolition of curtilage listed buildings. See **APPENDIX IV**.

v Fire service – David Simpson reported that the Hampshire Fire Authority will merge with Isle of Wight. He confirmed the closest Services available will always attend regardless of District or Authority boundaries.

vi Wayleave – Update received from Ferguson Broadbent. Their assessment is that the current offer from SSE is insufficient.

AGREED Parish Council concurs with Ferguson Broadbent assessment. Also that the offer is substantially lower than expected. Clerk to advise Ferguson Broadbent.

19.19 NEXT MEETINGS

Mondays 18th Mar, 15th April (Parish Assembly), 20th May AGM, 17th June, 15th July, 19th Aug, 16th Sept, 21st Oct, 18th Nov.

Meeting closed 9.15pm with thanks to all present.

For signature Date

APPENDIX I BROOK CULVERT UNDER B3349 EAST SIDE, HOUND GREEN**APPENDIX II** PARISH PLANNING APPLICATIONS**Current applications**

19/00255/HOU (**Consultation** to 8th March. Validated 08 Feb 2019) Thistledown, Hazeley Heath, Hartley Wintney. Proposed detached garage. (*Parish Council to consider response*)

19/00014/AMCON (**Validated** Wed 09 Jan 2019) Glencoe, Vicarage Lane, Hound Green. Variation of Condition 2 attached to Planning Permission 18/01748/FUL dated 10.12.18 to allow substitution of drawings relating to Design Amendments to Plot 2, front and side elevations. Note; Footprint, siting, height and rear elevation of the consented design does not change. (*Parish Council response: no further comment required*)

18/02604/HOU (**Updated consultation** to 19th February, Validated 03 Dec 2018) Lone Fir Hazeley Lea Hartley Wintney. Creation of a full depth first floor and raising of ridge and chimney height. Single storey link extension to existing detached garage structure and part-conversion of garage to habitable use. Extension of utility room and reconfiguration of roof. Extension of porch and reconfiguration of roof. Changes to fenestration. *Parish Council response: no objection.*

18/02604/HOU (**Updated** Validated 03 Dec 2018) Lone Fir, Hazeley Lea, Hartley Wintney, Hook RG27 8ND. Single storey side and roof extensions. Partial garage conversion. *Parish Council response: no objection.*

APPENDIX III.I ELECTION PROMOTION PACKS

The What

Ever wondered what a local council is or what it does?

1.1 The types of local councils

In England there are many types of local councils - all with different responsibilities (see 1.2 What they do). The thing they all have in common is that any type of local council exists to provide local services for local people.

The bigger picture

There are three different levels of local government in Hampshire.

Parish and town councils are the **first tier** and most local form of government. At the **next level** are the **district councils**, and above them is the more strategic **County Council**. In **Fareham, Havant and Gosport** there are no parish councils currently. In the cities of **Portsmouth** and **Southampton** there are **unitary councils**. See diagram at **1a** for an overview.

Many former county areas now have **unitary councils** (covering all district and county functions), as well as some urban areas. It is possible to have parish councils in unitary areas.

Some towns across Hampshire are **unparished**, but since 1997 there has been a trend towards complete coverage and currently there is **much urban interest in forming local councils**.

Nationally the Department of Communities and Local Government is the Government Department responsible for overall governance of parish and town councils.

Parish or town councils

Parish and town councils are established by the Local Government Act of 1894. There is no legal difference between a parish and a town council. They both have the same functions and powers - the only difference is in the name. In this leaflet we are referring to civil parishes - but for your information there are two different types of parish:

- **Ecclesiastical Parishes:** these consist of geographical areas that are centred on an Anglican church, with a parochial church council.
- **Civil Parishes:** these consist of geographical areas that are not centred on Anglican churches. Civil parishes form the administrative area for parish and town councils.

Within England and Wales, parish and town councils (nearly 9,000 currently precepting) are looked after by 38 county associations.



APPENDIX III.II ELECTION PROMOTION PACKS

The How

Having identified what a parish and town council is and what it does, the next step to consider is how you can get involved . . .

2.1 Becoming a Councillor

Elections of local Councillors take place on the first Thursday in May every four years. Residents in parish and town councils decide who they want to represent them by voting in local elections.

To stand as a candidate you must be:

- ✓ Aged 18 or over
- ✓ A British subject or citizen of the Irish Republic or a citizen of a Member State of the European Union or a country that is a member of the Commonwealth

You must also comply with one of the following:

- ✓ Registered as a local government elector for the parish
- ✓ Occupied for the whole of 12 months preceding the date of nomination as owner or tenant of land in the parish
- ✓ Your principal or only place of work during the last 12 months has been in the parish
- ✓ Resided in the parish or within 4.8km (3 miles) of it

However you should not have been:

- ✗ Declared bankrupt (the terms of your bankruptcy will say if you are able to stand for election, or if there is a time limit attached)
- ✗ Be a paid employee of the council that you are standing for
- ✗ Convicted of a crime and sentenced to a term of imprisonment of not less than three months within five years before the day of the election
- ✗ Disqualified under any enactment relating to corrupt or illegal practices

Standing to be a Councillor - The four initial steps to take before standing in elections

1 Find out when the notice of election is published
Contact the Returning Officer in your district who has the power to call an election and can provide the timetable.

2 Get a nomination form
Parish and town clerks hold a number of forms. Staff in the Districts Council's Electoral Services Office also have all the papers you need and can give you advice. They may even look over your nomination form to check that it's correct (see further information overleaf). Anyone who is eligible to stand can request these forms.

3 Complete your nomination form
Put all your personal details and those of the two people supporting your nomination on the form - **all three of you must sign it.** All three of you must include your Electoral Register number (available from your electoral services office). This is the district code on the front of the Electoral Register, e.g. A village might be 'SX', which is followed by a number that appears next to your name like, 'SX 413'. The technical names for the two people supporting your nomination are Proposer and Seconder.

4 Return your completed nomination form
Don't forget to send your form back by the deadline time and date. If you don't you will not be able to stand in the election!

APPENDIX IV.I BRAMSHILL HOUSE

| <u>Planning Appeal Decision</u> | |
|-----------------------------------|--|
| Planning Application Ref.: | 16/00722/FUL and 16/00723/LBC |
| Appeal Site: | Bramshill House Bramshill Park Bramshill Hook RG27 0JW |
| Appellant: | City & Country Bramshill Ltd |
| Description: | Conversion of Bramshill House, the Stable Block and the existing Nuffield Hall for use as a single dwelling and associated parking. Demolition of curtilage listed buildings and maintenance and restoration works to Bramshill House and Gardens. The provision of a new 14.4ha SANG. |
| Case Officer: | Emma Whittaker |
| Parish Council: | Bramshill |
| Appeal Decision: | Appeal Allowed |

| <u>Planning Appeal Decision</u> | |
|-----------------------------------|---|
| Planning Application Ref.: | 16/00724/FUL and 16/00725/LBC |
| Appeal Site: | Bramshill House Bramshill Park Bramshill Hook RG27 0JW |
| Appellant: | City & Country Bramshill Ltd |
| Description: | Conversion of Bramshill House, the Stable Block and the existing Nuffield Hall for use as offices, providing 5,196m ² of commercial (B1(a)) space and parking for 175 vehicles. Demolition of curtilage listed buildings and maintenance and restoration works to Bramshill House and Gardens. |
| Case Officer: | Emma Whittaker |
| Parish Council: | Bramshill |
| Appeal Decision: | Appeal Allowed |

| <u>Planning Appeal Decision</u> | |
|-----------------------------------|--|
| Planning Application Ref.: | 15/01741/FUL |
| Appeal Site: | Bramshill Police College Bramshill Park Bramshill Hook RG27 0JW |
| Appellant: | City & Country Bramshill Ltd |
| Description: | Use of the existing 51 residential units as C3 (dwelling houses) and provision of Suitable Alternative Natural Green Space (SANG). |
| Case Officer: | Emma Whittaker |
| Parish Council: | Bramshill |
| Appeal Decision: | Appeal Dismissed |

APPENDIX IV.II BRAMSHILL HOUSE

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| <u>Planning Appeal Decision</u> | |
| Planning Application Ref.: | 16/00720/FUL and 16/00721/LBC |
| Appeal Site: | Bramshill House Bramshill Park Bramshill Hook RG27 0JW |
| Appellant: | City & Country Bramshill Ltd |
| Description: | Conversion of Bramshill House, the Stable Block and the existing Nuffield Hall, to provide a total of 25 residential units and associated parking. Use of the principal rooms of Bramshill House as a publicly accessible museum space. Demolition of curtilage listed buildings and maintenance and restoration works to Bramshill House and Gardens. The provision of a new 13.9ha SANG. |
| Case Officer: | Emma Whittaker |
| Parish Council: | Bramshill |
| Appeal Decision: | Appeal Dismissed |

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| | RG27 0JW |
| Appellant: | City & Country Bramshill Ltd |
| Description: | Construction of 235 residential units and associated parking, access and landscaping in the area known as The Core which includes; the Quad, Lakeside, Central Area, Walnut Close, Maze Hill and Sandpit Close. Demolition of non-listed buildings. Construction of a replacement cricket pavilion. The provision of a new 14.4ha SANG. |
| Case Officer: | Emma Whittaker |
| Parish Council: | Bramshill |
| Appeal Decision: | Appeal Dismissed |

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| <u>Planning Appeal Decision</u> | |
| Planning Application Ref.: | 16/00727/FUL |
| Appeal Site: | Bramshill House Bramshill Park Bramshill Hook RG27 0JW |
| Appellant: | City & Country Bramshill Ltd |
| Description: | Construction of 14 residential units with associated parking, access and landscaping within areas known as Maze Hill and Sandpit Close. The provision of a new 14.4ha SANG. |
| Case Officer: | Emma Whittaker |
| Parish Council: | Bramshill |
| Appeal Decision: | Appeal Dismissed |

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| <u>Planning Appeal Decision</u> | |
| Planning Application Ref.: | 16/00728/FUL |
| Appeal Site: | Bramshill House Bramshill Park Bramshill Hook RG27 0JW |
| Appellant: | City & Country Bramshill Ltd |
| Description: | Construction of 9 residential units with associated parking, access and landscaping within an area known as Pinewood. The provision of a new 14.4ha SANG. |
| Case Officer: | Emma Whittaker |
| Parish Council: | Bramshill |
| Appeal Decision: | Appeal Dismissed |

APPENDIX IV.III BRAMSHILL HOUSE

| <u>Enforcement Appeal Decision</u> | |
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| <i>Enforcement Ref.:</i> | 16/00275/COU3 - 16/00277/COU3, 16/00281/COU3, 16/00282/COU3, 16/00284/COU3 - 16/00286/COU3, 16/00288/COU3, 16/00289/COU3, 16/00291/COU3 - 16/00294/COU3, 16/00296/COU3, 16/00300/COU3, 16/00305/COU3 and 16/00306/COU3 |
| <i>Appeal Site:</i> | Bramshill House Bramshill Park Bramshill Hook Hampshire RG27 0JW |
| <i>Appellant:</i> | City And Country Bramshill Ltd |
| <i>Alleged Breach:</i> | Without planning permission the material change of use from use as a residential institution (Use Class C2) to use as an independent residential dwelling (Use Class C3). |
| <i>Case Officer:</i> | Maxine Lewis |
| <i>Parish Council:</i> | Bramshill |
| <i>Appeal Decision:</i> | Appeal Allowed |

| <u>Enforcement Appeal Decision</u> | |
|---|---|
| <i>Enforcement Ref.:</i> | 16/00259/COU3 - 16/00262/COU3, 16/00265/COU3, 16/00272/COU3, 16/00274/COU3 and 16/00287/COU3 |
| <i>Appeal Site:</i> | Bramshill House Bramshill Park Bramshill Hook Hampshire RG27 0JW |
| <i>Appellant:</i> | City And Country Bramshill Ltd |
| <i>Alleged Breach:</i> | Without planning permission the material change of use from use as a residential institution (Use Class C2) to use as an independent residential dwelling (Use Class C3). |
| <i>Case Officer:</i> | Maxine Lewis |
| <i>Parish Council:</i> | Bramshill |
| <i>Appeal Decision:</i> | Appeal Dismissed |