

MATTINGLEY PARISH COUNCIL

Minutes of the Parish Council Meeting for Mattingley PC

Monday 16th March 2015

Heckfield Hall, Heckfield 7.30pm.

Present: Cllr Doug Wheeler (DW) (CHAIR)

Cllr Janice Hughes (JH)

Cllr Adam Knight (AK)

Cllr David Sexton (DS)

Cllr Bob Aylmer (BA)

Cllr Keith Alderman (KA)

Mrs Joanna Waland-Hadley (JWH) Clerk

No members of the public

Meeting chaired by Cllr Doug Wheeler

| REF | AGENDA ITEM | ACTION |
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| 15/32 | Public Open Session No issues or queries were raised by the public | |
| 15/33 | Receive Police Report PC Mark Hoban as unavailable to attend the meeting but confirmed prior to the meeting there had been no crime since the previous Parish Meeting. PC Mark Hoban also advised the clerk that he is due to move areas shortly. The Councillors expressed their thanks for all his work and assistance over the years. | JWH – to ascertain replacement police person details. |
| 15/34 | Apologies None were received. | |
| 15/35 | Declaration of interest in items on the Agenda <i>Declaration by members of any personal prejudicial, pecuniary interests or non-personal interest in any Agenda item</i> None were declared. | |
| 15/36 | Confirm the Minutes of the Council Meeting held on 16 th February 2015 BA raised correction of agenda item 15/30 to highlight applications for the Big Lottery fund can only be made | |

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| | <p>every three years and applications to the Lengthsman scheme can be made annually. The Minutes were amended manually.</p> <p>The minutes were confirmed and approved. Proposed KA, Seconded AK, Signed DW.</p> | |
| 15/37 | <p>Council to consider and approve application to the Lengthsman Scheme for projects within the Parish</p> <p>BA confirmed that Mattingley Parish Council were included in the application process of applying to the Lengthsman Scheme in 2015-2016. Councillors discussed types of projects in the Parish to be supported by scheme and agreed to proceed with application provisionally and if approved to review the contract & then decide on what projects to proceed with.</p> | BA – to update Council with progress of application process. |
| 15/38 | <p>Council to consider and approve protocol for public and press reporting at Council Meetings</p> <p>JWH raised HALC recommended protocol for public and press reporting to be a supplement to the previously approved Standing Orders. Councillors approved new protocol.</p> | JWH – to implement new protocol. |
| 15/39 | <p>Council to consider and approve the fixed asset register for the Council</p> <p>JWH provided updated Fixed Asset register ready for completion of the end of year accounts. Councillors considered previously agreed decision of moving unspent contingency monies into the 30 day business account (minute ref 13/78.5) & agreed unanimously to no longer proceed with this decision. All future unspent contingency funds to be carried on to the next financial year.</p> | JWH – to update Fixed Asset Register. |
| 15/40 | <p>Council to consider and approve cheque payments</p> <p>Current account balance as at 27 February £11,911.75 (this includes the matured sum of £10,080, inclusive of interest).</p> <ul style="list-style-type: none"> - Cheques to approve retrospectively: none - Cheques approved and signed by AK & JH: <p>Chq No. 219 £59.99 Mrs J Waland-Hadley (purchase of MS Office 365)</p> <p>Chq No. 220 £30.44 Mrs J Waland-Hadley (website gift as per minute ref 15/27)</p> <p>Chq No. 221 £9.52 Mrs J Waland-Hadley (Clerk's expenses)</p> | <p>JWH – to request rolling of football pitch</p> <p>JWH – to request copy of invoice/quote from parishioner</p> |

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| | <p>Chq No. 222 £33.60 Getmapping Plc (Parish Online Subscription)</p> <p>Chq No. 223 £24.00 Heckfield Memorial Hall (hall hire Feb)</p> <ul style="list-style-type: none"> - Council considered rolling of football pitch quote from Gardener and agreed to proceed with tined rolling to aerate the pitch & to flatten mole hills. - Council considered request from Parishioner regarding cost of fence and post replacement in Hazeley Bottom and agreed to await copy of invoice/quote before making a decision. | |
| 15/41 | <p>Council to consider and decide upon the following planning applications:</p> <p>None</p> | |
| 15/42 | <p>Councillors to report on areas of responsibility</p> <p>Cllr Adam Knight – provided a report on progress of Vortal Properties Ltd development proposal & proposed a draft letter to be sent to all Parishioners affected to advise them of proposal & future meeting attendance in July by representatives of Developer. DW to write to Daryl Phillips at Hart DC to outline Parish Council's concerns and to enquire on the status of the pre-application protocol process.</p> <p>Cllr Bob Aylmer – raised consideration of projects for S106 Highway funds currently standing at £13,222 as confirmed by Hart DC. Councillors discussed and agreed for BA to progress further in obtaining quotes on improving the footpaths throughout the Parish ready for decision to proceed with application by Council at a future Parish Meeting.</p> <p>Cllr Keith Alderman - provided update on discussion with legal team at Hants CC on possible land sale to owners of The Lanterns & currently awaiting copy of the Title Deeds which are in storage with Hart DC. KA also provided update on Glebe Wood with Woodland Trust and that the Trust is keen to lease the Wood back to the Parish Council for a peppercorn rent. Councillors discussed and agreed for KA to progress further ready for decision by Council at a future Parish Meeting.</p> <p>Cllr Janice Hughes – provided update on budget for 2015-2016 which was missing the agreed £3,000 matured funds and contingency funds to be reduced by £400 to ensure balance of accounts. Councillors approved amendments.</p> <p>Cllr David Sexton – confirmed that so far only 1 person has come forward regarding the bus shelters being required. Councillors discussed and agreed that if</p> | <p>AK – to draft letter to parishioners for approval by Council.</p> <p>DW – to draft letter to Daryl Phillips at Hart DC</p> <p>BA – to progress further with projects for highway funding</p> <p>KA – to progress further with land sale & leasing of Glebe Wood from Woodland Trust</p> <p>JWH – to action amendments to budget</p> <p>COUNCILLORS – Provisional date of 26th April</p> |

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| | bus shelter on village green in progress. 15/31 & 15/14 – JH confirmed report of fly tipping along Bottle Lane done & removed. 15/31 & 15/14 – JH confirmed boundaries of village green & quotes for repair of track & clearing of ditches on village green, Hound Green to be provided shortly. 15/31 & 15/14 – AK confirmed meeting with Hants CC regarding fly tipping still ongoing. 15/31 & 15/14 – JWH completed see agenda item 15/40 for purchase of MS Office 365. 15/31, 15/15 & 14/164 – KA see agenda item 15/42 15/31, 15/15 & 14/165 – JWH see agenda item 15/40 for replacement quotes as work carried out by Parishioner. 15/31,15/15 & 14/172 – Councillors – confirmed provisional date for removal of bus shelters along B3011 being 26 th April 2015. | DS – to provide quote for alterations to bus shelter on village green, Hound Green, JH – to provide quotes on repair of track, installation of dragon teeth & clearing of ditches on village green, Hound Green. AK – to provide update on meeting with Hants CC regarding fly tipping on village green. |

Meeting closed 9.15pm

Next MPC Meeting:

20th April 2015 – Parish Meeting & Annual Parish Assembly.

Booked for 7.00pm at Heckfield Hall