MATTINGLEY PARISH COUNCIL

Minutes of the Parish Council Meeting for Mattingley PC Monday 16th March 2015

Heckfield Hall, Heckfield 7.30pm.

Present: Cllr Doug Wheeler (DW) (CHAIR)

Cllr Janice Hughes (JH)

Cllr Adam Knight (AK)

Cllr David Sexton (DS)

Cllr Bob Aylmer (BA)

Cllr Keith Alderman (KA)

Mrs Joanna Waland-Hadley (JWH) Clerk

No members of the public

Meeting chaired by Cllr Doug Wheeler

REF	AGENDA ITEM	ACTION
15/32	Public Open Session	
	No issues or queries were raised by the public	
15/33	Receive Police Report	JWH – to ascertain
	PC Mark Hoban as unavailable to attend the meeting	replacement police person
	but confirmed prior to the meeting there had been no	details.
	crime since the previous Parish Meeting. PC Mark	
	Hoban also advised the clerk that he is due to move	
	areas shortly. The Councillors expressed their thanks	
	for all his work and assistance over the years.	
15/34	Apologies	
	None were received.	
15/35	Declaration of interest in items on the Agenda	
	Declaration by members of any personal prejudicial,	
	pecuniary interests or non-personal interest in any	
	Agenda item	
	None were declared.	
15/36	Confirm the Minutes of the Council Meeting held on	
	16 th February 2015	
	BA raised correction of agenda item 15/30 to highlight	
	applications for the Big Lottery fund can only be made	

REF	AGENDA ITEM	ACTION
	every three years and applications to the Lengthsman scheme can be made annually. The Minutes were amended manually. The minutes were confirmed and approved. Proposed KA, Seconded AK, Signed DW.	
15/37	Council to consider and approve application to the Lengthsman Scheme for projects within the Parish BA confirmed that Mattingley Parish Council were included in the application process of applying to the Lengthsman Scheme in 2015-2016. Councillors discussed types of projects in the Parish to be supported by scheme and agreed to proceed with application provisionally and if approved to review the contract & then decide on what projects to proceed with.	BA – to update Council with progress of application process.
15/38	Council to consider and approve protocol for public and press reporting at Council Meetings JWH raised HALC recommended protocol for public and press reporting to be a supplement to the previously approved Standing Orders. Councillors approved new protocol.	JWH – to implement new protocol.
15/39	Council to consider and approve the fixed asset register for the Council JWH provided updated Fixed Asset register ready for completion of the end of year accounts. Councillors considered previously agreed decision of moving unspent contingency monies into the 30 day business account (minute ref 13/78.5) & agreed unanimously to no longer proceed with this decision. All future unspent contingency funds to be carried on to the next financial year.	JWH – to update Fixed Asset Register.
15/40	Council to consider and approve cheque payments Current account balance as at 27 February £11,911.75 (this includes the matured sum of £10,080, inclusive of interest). - Cheques to approve retrospectively: none - Cheques approved and signed by AK & JH: Chq No. 219 £59.99 Mrs J Waland-Hadley (purchase of MS Office 365) Chq No. 220 £30.44 Mrs J Waland-Hadley (website gift as per minute ref 15/27) Chq No. 221 £9.52 Mrs J Waland-Hadley (Clerk's expenses)	JWH – to request rolling of football pitch JWH – to request copy of invoice/quote from parishioner

REF	AGENDA ITEM	ACTION
	Chq No. 222 £33.60 Getmapping Plc (Parish Online Subscription)	
	Chq No. 223 £24.00 Heckfield Memorial Hall (hall hire Feb)	
	- Council considered rolling of football pitch quote from Gardener and agreed to proceed with tined rolling to aerate the pitch & to flatten mole hills.	
	- Council considered request from Parishioner regarding cost of fence and post replacement in Hazeley Bottom and agreed to await copy of invoice/quote before making a decision.	
15/41	Council to consider and decide upon the following planning applications: None	
15/42	Councillors to report on areas of responsibility Cllr Adam Knight – provided a report on progress of Vortal Properties Ltd development proposal & proposed a draft letter to be sent to all Parishioners offected to advise them of proposal & future meeting	AK – to draft letter to parishioners for approval by Council. DW – to draft letter to Daryl
	affected to advise them of proposal & future meeting attendance in July by representatives of Developer. DW to write to Daryl Phillips at Hart DC to outline Parish Council's concerns and to enquire on the status of the pre-application protocol process.	Phillips at Hart DC
	Cllr Bob Aylmer – raised consideration of projects for S106 Highway funds currently standing at £13,222 as confirmed by Hart DC. Councillors discussed and agreed for BA to progress further in obtaining quotes on improving the footpaths throughout the Parish ready for decision to proceed with application by Council at a future Parish Meeting.	BA – to progress further with projects for highway funding
	Cllr Keith Alderman - provided update on discussion with legal team at Hants CC on possible land sale to owners of The Lanterns & currently awaiting copy of the Title Deeds which are in storage with Hart DC. KA also provided update on Glebe Wood with Woodland Trust and that the Trust is keen to lease the Wood back to the Parish Council for a peppercorn rent. Councillors	KA – to progress further with land sale & leasing of Glebe Wood from Woodland Trust
	discussed and agreed for KA to progress further ready for decision by Council at a future Parish Meeting. Cllr Janice Hughes – provided update on budget for 2015-2016 which was missing the agreed £3,000 matured funds and contingency funds to be reduced by £400 to ensure balance of accounts. Councillors	JWH – to action amendments to budget
	approved amendments. Cllr David Sexton – confirmed that so far only 1 person has come forward regarding the bus shelters being required. Councillors discussed and agreed that if	COUNCILLORS – Provisional date of 26 th April

REF	AGENDA ITEM	ACTION
	no further objections raised then bus shelters to be	2015 for dismantle of bus
	dismantled as per minute ref 15/31, 15/15 & 14/172.	shelters along B3011
	Date for removal agreed 26 th April 2015.	JWH – to organise Parish
	Clerk – raised need for Parish Meeting in April before	Meeting in April 2015
	the Annual Parish Assembly. Councillors confirmed	
15/42	required.	
15/43	INFO ONLY – Matters Arising from Council	JWH – to action letter to Hart
	Meeting 16 th February 2015 15/16 – JWH confirmed draft letter to Hart DC	DC when approved.
	awaiting AK approval.	JWH – to chase quotes.
	15/22 – JWH confirmed 2 further quotes requested for	3 WH – to chase quotes.
	tree work & receipt awaited. KA confirmed he will	
	approach Electricity Board regarding branches	
	overhanging cables.	
	15/23 – JWH completed	
	15/24 – KA provided update on Spring Clean &	
	volunteers already keen to be involved with village	
	green & Glebe Wood.	
	DW confirmed local resident will provide refreshments	
	in caravan for the Spring Clean.	
	JWH confirmed will purchase of black bin bags & first	
	aid kit.	
	15/24 – JWH see agenda item 15/40 for quote from	
	Gardener.	******
	15/25 – JWH confirmed delay in logo design due to	JWH – to chase logo designs
	staff shortage & illness.	
	15/26 – KA confirmed that as village green is not held	
	in trust by Fields in Trust, they are unable to provide any assistance with annual event. Councillors still keen	
	to consider but await completion of improvements to	
	village green first before considering any further.	
	15/26 – JWH completed	
	15/27 – JWH completed	
	15/28 – JWH completed & confirmed Vortal Properties	
	Ltd will be attending the July Parish Meeting to make a	
	presentation.	
	15/30 – AK confirmed goal net had been repaired.	AK – to report damaged
	Reporting of damaged kerbstones along Vicarage Lane	kerbstones
	to be actioned.	
	15/30 – KA see agenda item 15/42	*****
	15/30 – JWH confirmed that consideration of "Not	JWH – to chase Highways on
	suitable for HGVs" signage being considered by	signage
	Highways.	III & DW to undete on \$100
	15/31 & 15/06 – JH provided update and confirmed funding request for \$106 monies for village group to be	JH & DW – to update on S106
	funding request for S106 monies for village green to be made on 9 th April during meeting with Paul Howe from	funding request
	Hart DC & DW.	
	15/31 & 15/06 – JWH see above.	
	15/31 & 15/06 – DS confirmed quote for alterations of	

REF	AGENDA ITEM	ACTION
	bus shelter on village green in progress.	DS – to provide quote for
	15/31 & 15/14 – JH confirmed report of fly tipping	alterations to bus shelter on
	along Bottle Lane done & removed.	village green, Hound Green,
	15/31 & 15/14 – JH confirmed boundaries of village	
	green & quotes for repair of track & clearing of ditches	JH – to provide quotes on
	on village green, Hound Green to be provided shortly.	repair of track, installation of
	15/31 & 15/14 – AK confirmed meeting with Hants CC	dragon teeth & clearing of
	regarding fly tipping still ongoing.	ditches on village green, Hound
	15/31 & 15/14 – JWH completed see agenda item	Green.
	15/40 for purchase of MS Office 365.	AK – to provide update on
	15/31, 15/15 & 14/164 – KA see agenda item 15/42	meeting with Hants CC
	15/31, 15/15 & 14/165 – JWH see agenda item 15/40	regarding fly tipping on village
	for replacement quotes as work carried out by	green.
	Parishioner.	
	15/31,15/15 & 14/172 – Councillors – confirmed	
	provisional date for removal of bus shelters along	
	B3011 being 26 th April 2015.	

Meeting closed 9.15pm

Next MPC Meeting:

 20^{th} April 2015 – Parish Meeting & Annual Parish Assembly.

Booked for 7.00pm at Heckfield Hall